

St Andrew's C E Primary School
School/Settings COVID 19- Health and Safety Risk Assessment and Return to School General Arrangements

School/ Setting	St Andrew's C E Primary School Hull	Date of Assessment	30/08/2021 Reviewed: Sept/Oct/Nov/Dec 2021 Jan 2022 Mar 2022
Assessment Completed By	GH (HT) and SLT		

Staying COVID Secure – Our Commitment

- ✓ We recognise the residual risks posed by Coronavirus (COVID-19) to our staff, pupils and their families following the move to Step 4 from Monday 19th July 2021. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment.
- ✓ We will ensure, as far as is reasonably practicable, the Health, Safety and Wellbeing of our staff and pupils.
- ✓ We will share this Risk Assessment and its findings with employees and consult on its contents.
- ✓ We will continue to comply with all relevant Health and Safety Legislation.

**St Andrews's has completed the updated (Summer 2021) Risk Assessment below. All responses in red are direct responses to the control measures proposed by this shorter updated document. At St Andrew's, we have also included information in this risk assessment in green which will remain in place at school from September 2021. This document must be read in conjunction with 'September 2021 Whole School Procedures'.
SEE THE LAST PAGE FOR FURTHER UPDATED CONTROLS PUT IN PLACE DUE TO THE NEW VARIANT AND INCREASE OF CASES IN THE COUNTRY - JANUARY 202**

St Andrew's 'System of controls' will remain in place from September 2021. The actions in our system of control are grouped into 'prevention' and 'response to any infection' below.

Prevention:

1. minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school. Follow NHS guidelines on self isolation.
2. clean hands thoroughly more often than usual
3. ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
4. implement enhanced cleaning, including cleaning frequently touched surfaces often, toilets, door handles etc using standard products such as detergents and anti-bacterial sprays
5. minimise contact between individuals
6. where necessary, wear appropriate personal protective equipment (PPE)
7. Encourage whole staff regular (twice weekly) asymptomatic testing using lateral flow devices supplied by school
8. Allow and encourage staff to continue to wear face coverings in shared communal areas and on corridors

Response to any infection:

1. engage with the NHS Test and Trace process
2. manage confirmed cases of coronavirus (COVID-19) amongst the school community
3. contain any outbreak by following local health protection team advice

School Arrangements

1. No walking home alone – exception for a specific special circumstance with written permission from the parent.
2. No bulky bags – only the ones stated in the school uniform – PE draw string backs and book bags allowed.
3. Classes/Yr groups may close due to staffing levels if an outbreak occurs.
4. St Andrew's works closely with Kids Club and their wrap around care. In a COVID emergency both settings will isolate the children until they can be collected. Children will be safeguard whilst on either premises.

Our Employees

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
01	Any employee or persons within their household that has coronavirus (COVID-19) symptoms , should not attend school/ setting. They should arrange to have a test .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, pupils and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
02	Any employee who has tested positive for COVID 19 in the past 10 days should not attend school/setting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To be communicated consistently to staff using staff newsletter/memos, website, emails from the headteacher, and by sharing this risk assessment with all staff. School will follow national and local guidance at all times.
03	Any employee who develops COVID-19 symptoms during the school day should be sent home as soon as possible and should arrange to have a test .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, pupils and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
04	An individual risk assessment will be completed for staff that have characteristics that increase their potential risk from coronavirus (COVID-19), as set out in the COVID-19: review of disparities in risks and outcomes report . CEV staff are no longer advised to shield.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	School will undertake individual risk assessments with all staff who identify as having additional risks and who have made known to the headteacher these risks by providing a letter from the GP or other organisation identifying them. Staff should feel comfortable in making this request, upon production of evidence.
05	An individual risk assessment will be completed for pregnant staff and will set out risks and ways in which they will be reduced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	School will undertake individual risk assessments with all pregnant staff and identify risks. Staff within their third trimester (28 weeks plus) are classed as high risk.

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Our Pupils

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
05	Any pupil or persons within their household who has coronavirus (COVID-19) symptoms, should not attend school/ setting. They should arrange to have a test.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, pupils and families will be reminded that they must not attend school with symptoms and must arrange a PCR test, remain at home and notify school of the results as soon as possible.
06	Any pupil who has tested positive for COVID 19 in the past 10 days should not attend school/setting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To be communicated consistently to parents using weekly newsletter and ParentMail and by sharing this risk assessment with all parents via our website. School will follow local and national guidelines at all times.
07	Any pupil who develops COVID-19 symptoms during the school day should be sent home as soon as possible and should arrange to have a test	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, pupils and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
08	Remote/distance learning contingency arrangements for all pupils should be maintained in line with any local Covid-19 outbreak.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	School has developed an effective remote learning strategy and provision using Google Classroom and class emails. School will maintain the online component of our remote learning approach (Google Classroom). We have laptops which can be loaned out at short notice for pupils who have to self isolate and would otherwise have no access to a device. (See March '22 amendments)

Asymptomatic Testing					
Ref	Control Measure	Yes	No	N/A	Actions Taken
09	Rapid testing using Lateral Flow Devices (LFD)s will support the return to education in September by helping to identify people who are asymptomatic; <ul style="list-style-type: none"> • Primary school staff should complete twice weekly tests at home. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff should continue to undertake twice weekly LFD testing whilst in school. The need for regular asymptomatic testing will continue upon our return to school in September and will be reviewed by the Government.

Physical/Social Distancing in the Building

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Ref	Control Measure	Yes	No	N/A	Actions Taken
10	Although social distancing is no longer a legal requirement for staff and pupils, headteachers still have a legal duty to ensure the health and safety of their staff.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>At St Andrew's, from September 2021, we will continue to:</p> <ul style="list-style-type: none"> • Encourage staff to avoid car-sharing where possible. • Encourage staff to be considerate to causing any sort of crowding/congestion in communal areas/corridors and near photocopiers • Sensible social distancing to still be considered by everyone. <p>See March '22 amendments.</p>
11	Staff that assist pupils with COVID symptoms have and wear appropriate PPE.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Aprons, face masks, face visors and gloves are available for all eventualities requiring PPE.</p>

Infection Control, Cleaning and Hygiene Arrangements

Ref	Control Measure	Yes	No	N/A	Actions Taken
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12	Staff and/or pupils who are experiencing coronavirus (COVID-19) symptoms , should not attend school/ setting. They should arrange to have a test .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, pupils and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
13	Staff who experience symptoms as above whilst at work should go home as soon as possible and should arrange to have a test .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff, pupils and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
14	Pupils who experience COVID-19 symptoms should be collected from school/ setting as soon as possible. They should be kept 2m apart from all other pupils and staff whilst on site, where possible. If pupil needs direct personal care until they can return home, staff should wear gloves, an apron and a face mask. Eye protection should also be worn if deemed risk from coughing/spitting/ vomiting. Anyone who comes into close contact with someone with COVID symptoms must wash their hands. They do not need to isolate or get a test unless they develop symptoms themselves.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Any child with COVID-19 symptoms will be taken to dedicated outdoor areas – Science garden, school field etc. The child's parents/carers will be instructed to collect their child and keep them at home until they have been PCR tested for COVID-19.</p> <p>A member of staff must first wear gloves, an apron, a face mask and a visor and then escort the child with COVID-19 symptoms.</p> <p>Before putting on the PPE, staff must perform hand hygiene. Use alcohol, hand rub or gel or soap and water. Make sure you are hydrated and are not wearing any jewellery, bracelets, watches or stoned rings.</p> <p>Masks, gloves and aprons should be changed after tending to each pupil and should be regarded as contaminated after a single use and must be removed and be disposed of safely. To do this, staff must snap the apron waist ties and fold the apron in on itself (not handling the outside as it should be regarded as contaminated) and put it into a waste lidded bin. This bagged waste will be retained in school by site staff for 72 hours before going into general waste. Perform hand hygiene once again.</p>
15	Parents of pupils with COVID 19 symptoms should be instructed to get their child tested. Schools will have a small number of testing kits to be provided to parents where it is uncertain they will get a test for their child or may struggle to get a test.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	School will have a small number of testing kits to be provided to parents where it is uncertain they will get a test for their child or may struggle to get a test. Parents will always be encouraged to take their child for a PCR test at a walk-in or drive in testing centre as the best option.

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16	Staff/ pupils who test positive for COVID 19 should self isolate for 10 days. Isolation can end after 7 days if test negative on LFT on day 6 and 7, Close contacts should take a PCR test but do not need to isolate if they are double vaccinated; they can continue to attend the school setting whilst they are waiting for their results (unless they develop symptoms).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	To be communicated consistently to staff and parents using staff newsletter/memos, website, emails from the headteacher, and by sharing this risk assessment with all staff and parents. School will follow national and local guidance at all times.
17	Provision of hand-washing / hand-hygiene facilities at entrances and throughout school/setting. (Regularly monitored & maintained).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	School has hand sanitiser stations and extra hand washing stations in school and these will continue to be regularly refilled and their use encouraged.
18	All staff and pupils are encouraged to regularly wash their hands with soap and water, especially upon arrival at school/setting, prior to eating, following break/lunch time and any other time deemed necessary (after coughs/sneezes). Small children and children with complex needs should continue to be helped to wash their hands properly.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Regular hand-washing must be insisted upon by all staff in school again from September 8th 2021 onwards.
19	Toilets and facilities will be cleaned regularly in line with the school's enhanced cleaning regime. Pupils will be encouraged to clean their hands thoroughly throughout the day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Additional contact cleaning during the school day will continue upon return to school in September 2021. Regular hand-washing must be insisted upon by all staff in school again from September 8 th 2021 onwards.
20	All staff and pupils are encouraged to cough / sneeze into tissues and dispose of these in appropriate waste disposal bins. (Catch it, Kill it, Bin it)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All bins are lidded and each class will be allocated with a box of tissues and staff will encourage pupils to access and make use of these.
21	All working areas within the building should be well ventilated (Windows and Doors open) where safe and	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Only rooms with windows that can be opened will be used for teaching children. We will continue to follow the procedures in line with fire safety in relation to doors.

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	appropriate to do so.				<p>At St Andrew's, good ventilation must be achieved by a variety of measures including:</p> <ul style="list-style-type: none"> • In cooler weather, windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space. • Extra fans for ventilation. • CO2 monitors in each Year Group area. • Fire doors must remain closed. External building doors will be propped open to ensure throughput of air in warmer weather. • We will aim for the working temperature to be around 18c for staff/pupil welfare. • Children/staff recommended to wear extra clothing in classrooms if required - gloves, scarves etc. • For any child vulnerable to the cold to be allowed to stay in at break times. • Balance between staff/pupil welfare/comfort - when to open windows etc to be carefully managed and monitored by the individual class teachers.
22	<p>A regular cleaning schedule should be maintained. This should include twice daily cleaning (using detergent and hot water followed by a chlorine based disinfectant solution) of all areas and equipment, with a particular focus on frequently touched surfaces:</p> <ul style="list-style-type: none"> • Toilets • Door Handles/ Access Buttons • Kitchen areas and associated equipment • Printers/ Photocopiers • Play Equipment • Shared resources • PE/Music Equipment 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Cleaning staffing levels will remain increased from September 2021.</p> <p>All areas of the premises will be thoroughly cleaned on a daily basis with particular focus on surfaces that are touched by multiple people ('contact cleaning').</p> <p>All classes will be provided with antibacterial spray and disposable cloths for staff to use as and when required (staff to request replenishment from cleaners).</p> <p>Children to sanitize frequently.</p>
23	Staff and pupils are provided with instructions on how to achieve effective	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Links to videos: Hand-Washing Guidance Hand-Washing Video</p>

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	<p>hand-washing; for example in the form of posters, written guidance and videos clips etc.</p> <p>Increased frequency of toilet inspections and checks to ensure sufficient supplies of liquid soap are maintained.</p>				
24	Suppliers and Contractors advised if attending premises of infection control arrangements, no-access areas and expectations around personal hygiene.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All contractors will be given COVID instructions upon arrival e.g. they must wear a mask and be considerate to causing any sort of crowding/congestion in communal areas/corridors and areas in which they visit.

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25	<p>Sufficient understanding and processes are in place to respond to a confirmed case of COVID 19 in school:</p> <ul style="list-style-type: none"> • Those with symptoms book a test • Contact Public Health when become aware of a confirmed case (Public Health will also contact schools when they become aware of a confirmed case). • Public Health will then work with school to determine actions to be taken. <p>Outbreak management plan is implemented if requested in response to request from local Director of Public Health, Test and Trace or Public Health.S</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Outbreak Management Plan
26	<p>If there is an outbreak, the school's Covid-19 outbreak management plan is implemented. Remote/distance learning contingency arrangements for all pupils should be maintained in case of school/ year group closure during any local COVID 19 outbreak.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Outbreak Management Plan
Additional Control Measures at St Andrew's	<p>Children at St Andrew's will be kept in their class/year groups for the majority of the time including playtime from September 2021.</p>				<p>At St Andrew's from September 8th 2021 onwards, each class will learn, play and eat together and we will minimise mixing and contact between year groups as much as possible by continuing with staggered break and lunch procedures which were first devised and implemented in September 2020. (See March '22 amendments)</p>
Additional Control Measures at St	<p>Restrictions on access to school/setting by third parties (parents, members of the public, visitors etc).</p>				<p>Onsite meetings with parents will be by appointment only. Any parent who enters the school building to wear a face covering. Also staff in 1:1 meetings with a visitor/parents should also</p>

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Andrew's					wear a face covering.
Additional Control Measures at St Andrew's	Appointments for school visits, reduced numbers in school reception area (one in/ one out) etc.				Peripatetic teachers and bought-in professional services (e.g. – SEN, ICT, PE, Music) are allowed to be on site from 8 th September 2021 onwards.
Additional Control Measures at St Andrew's	<p>Reduced movement around school:</p> <ul style="list-style-type: none"> - Timetabling ensures that groups are kept apart and movement around the school is kept to a minimum. Consideration has been given to the avoidance of creating busy corridors, entrances and exits. Staggered break and lunch times have been considered, together with ensuring appropriate time for cleaning surfaces and equipment. 				Details of start, break lunch and home times are in place. Staff been given a timetable. (See March '22 amendments)
Additional Control Measures at St Andrew's	At the start of Autumn Term 2021, communal gatherings of more than one year group will continue to be minimised.				Whole school/Key Stage assemblies and collective worship will remain in classes/year groups in September 2021 and will be reviewed. (See March '22 amendments)
Additional Control Measures at St Andrew's	<p>Educational Resources;</p> <ul style="list-style-type: none"> • For frequently used resources such as pens and pencils, staff and pupils should have their own items • Classroom based resources, such as books and games, can be used and shared within the group. They should be cleaned regularly as part of the school's enhanced cleaning regime. • Resources that are shared between groups, such as sports, art, and science equipment should be cleaned frequently and meticulously and always between groups, or rotated to allow them to be left unused and out of reach 				<p>Classroom based resources, such as books and games, can be used and shared within the group. They should be cleaned regularly as part of the school's enhanced cleaning regime.</p> <ul style="list-style-type: none"> • Resources that are shared between groups, such as sports, art, and science equipment should be cleaned frequently and meticulously and always between groups, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different year groups. • Outdoor play equipment should be frequently cleaned following use by each

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	<p>for a period of 48 hours (72 hours for plastics) between use by different year groups.</p> <ul style="list-style-type: none"> Outdoor play equipment should be frequently cleaned following use by each group. Pupils and teachers can take books and shared resources home, although unnecessary sharing should be avoided and rules on hand cleaning and cleaning of the resources should apply. 				<p>group.</p> <ul style="list-style-type: none"> Pupils and teachers can take books and shared resources home, although unnecessary sharing should be avoided and rules on hand cleaning and cleaning of the resources should apply.
Additional Control Measures at St Andrew's	<p>Pupils should limit the amount of equipment they bring into school each day. This should be limited to lunch boxes, water bottles, coats, bags, books (where applicable).</p>				<p>Pupils should always bring to school the minimum amount of equipment required. Children should only use PE drawstring bags and book bags that can be purchased from the school.</p>
Additional Control Measures at St Andrew's	<p>Visitors are acceptable by appointment only. Visits must not amount to more than one person at a time.</p>				<p>For any proposed workshops or, for example, visits by the Nursing Team, we may allow more than one but only if they remain in specifically designated areas such as the Large or Small Halls - no travelling around school.</p>

Additional Infection Control, Cleaning and Hygiene Measures applied (Please detail below)

- All toilets to have a supply of paper towels and bins instead.
- Each child must bring in their own name-labelled water bottle from September 2021. Classes must not use shared cups for pupils to use for water drinking purposes.
- Each classroom has been provided with an allocation of essential PPE and antibacterial spray and it is the responsibility of class-based staff to notify the caretaker/cleaners IN GOOD TIME when any items need to be replenished.

Extra measures in place due to the new variant and increase in cases in the country.

January 2022

- Parents reminded it is only one adult per family to drop off/collect and to keep their distance on the playground.
- Entry time to be extended -giving parents an extra 10 mins 'leeway' so kids don't have to be in classrooms until 8.50am and helping to reduce congestion outside our gates. Similarly, parents can collect children early during the afternoon to help reduce congestion at exit time, this is also offered to reduce parent anxiety in these difficult times.
- Class bubbles to return.
- Year Group assemblies can still continue but with social distance between classes in the Large Hall.
- Playtimes to remain 'segregated'.
- Reception free flow to cease temporarily.
- Staff to wear face coverings at all times - including when teaching.
- Staff absence through Covid. Staff can still cover across bubbles, but to take all necessary precautions - and teach/ supervise from the class doorway if preferred .
- Exercise books can still be used - but staff take 'quarantine' precautions.
- Remote Learning must continue to commence immediately when a child is isolating.
- Staff Wellbeing mentors + class teachers to monitor welfare of families and report to GH through SLT.
- Class closure..if concern grows re staffing levels and/ or pupils absence - Covid related - GH ,In consultation with Assistant Heads , to seriously consider class bubble to close and to inform Public Health that our decision is based on our safeguarding duty of care to our staff and pupilsa deep clean initiated immediately.
- Staff shortage, we will only consider merging classes if we feel this will not impinge on staff welfare or anxiety rates.
- Ventilation is crucial...carbon monitors will be positioned in each Year Group ..,,Windows/ doors open.....parents to be informed of what may be - in some classes- a cold working environment...staff must follow their principles and/ or Union advice re ' comfortable working conditions ' . The heating will be on but staff are strongly advised to manage their classroom temperature very carefully with staff/ pupil welfare the main issue.
- Social distancing will be emphasised on our premises.
- Visitors are acceptable by appointment only. Visitors must not amount to more than one person at a time.
- For any proposed workshops or, for example, visits by the Nursing Team we may allow more than one but only if they remain in specifically designated areas such as the Large or Small Halls - no travelling around school.
- Our one way systems will be reinstated along corridors.
- All signage to be renewed.
- Each Year Group Leader will designate their own Support Staff to regularly (at least every 20 mins) check

- toilets/ organise any necessary cleaning...with cleaning log continuing.
- Toilet logs to be reintroduced in order to trace which kids have used toiletsonly one child at a time to visit the toilet. ● Extra cleaning will continue.
 - Staff to increase use of outdoor space during lessons in order to reduce the risk of spread aiming for 20%-50% each day but with careful monitoring of children/staff welfare/comfort.
 - Tables to be cleaned before and after eating, children to wash/sanitise their hands before and after eating.
 - Dinners- hot meals to continue but designated Year Groups to have meals in classrooms. Reception to have theirs in Small Hall....Upstairs classes to have theirs in Large Hall to keep in safe class bubbles as far as possible.
 - Temporary staff room arrangements : L Hall now returns as a temporary staff room - chairs 2 metres apart. All other ' staff room areas' to retain their ' maximum occupancy ' status.
 - Staffroom and upstairs classroom has a maximum occupancy for 4.
 - Library and any other communal area (boardroom/upstairs landing/nurture rooms upper and young) maximum occupancy 3.
 - Staff to have more washing of equipment - e.g. classroom toys and shared resources.
 - Staff to wear face coverings in classrooms as well as communal areas.
 - Staff toilets only one staff member in at a time.
 - Reduce use of outside play equipment on lunchtime/playtime. Structured games that require no equipment are encouraged.
 - Messages to and from the office via mobile phones and use of emails.
 - First aid to be carried out side to side rather than face to face.
 - Pregnant staff to reduce contact with staff members/work from home if advised by SLT/Public Health/Government etc
 - Express to parents that PCR tests are more effective than LFT and to keep children off if they show symptoms and get their child tested.
 - Parents to inform the school of PCR test results as soon as possible and the class teacher so they can trigger remote learning.
 - If household members are COVID positive parents are politely encouraged to voluntarily keep children at home until further tests results are available.
 - Staff to test on LFT - increase to at least 3 times weekly - Sunday/ Tuesday/ Friday.
 - All staff to be encouraged to be double jabbed + booster.

Additional Update March 2022

- Assemblies: A trial arrangement of the reintroduction of phase worships. This will be evaluated before considering the next immediate steps regarding assemblies.
- Playtimes: Classes may revert back to mixing during playtimes but only within Year Groups. **From 21/3/22 Two Year Groups may mix - Year 5/6 , Year 3/4 , and Year 1/2. Reception to remain separate.**
- Lunchtimes: Reception to stay in the Small Hall. Year 2 and Year 4 to remain in their classroom for lunch. Children in other Year Groups, who are receiving a school meal, eat in the Large Hall and may mix with friends from their own Year Group at the dining table. **From w/b 21/3/22 Lunchtime as normal with all Year Groups in the Large Hall.**
- Face Coverings: This will now be optional in classrooms however face coverings are still to be worn in corridors and communal areas by all staff.
- Staffroom: Maximum occupancy to be increased to 8 however face coverings must be worn if not eating and one window must remain open. Other 'maximum occupancy' areas to remain the same - no increase.
- Toilets: There is to be a continued emphasis on staff monitoring cleanliness. Pupils still to enter toilets one child at a time and hand hygiene to be continually emphasised. Staff toilets to revert back to normal usage (more than one person allowed) however face coverings must be worn.
- Entry/Exit: Procedures to remain the same but staff are asked to ensure that gates are locked as soon after 8:40am as possible. Children arriving after this time will be greeted by admin staff.
- Homework: To return to completely working in books by Easter with regular Remote Learning/Google Classroom projects in order to continually develop pupil, parent and staff skills in this area.
- Year 6 SAT's clubs may start immediately, if required.