

## ADMISSIONS POLICY FOR THE NURSERY DEPARTMENT

Nursery: 78 part time places.

The closing date for applications will be 30th April, for admittance to the Nursery the following September.

We will apply the same criteria as listed for entry into statutory schooling.

**Tie breaker:** In the event of any further oversubscription in any category, places will be allocated according to age, with the oldest being given priority.

The Admissions Panel for the Nursery Department consists of two Governors (one of whom shall be a Parent Governor) a member of the Admin Staff and the Nursery Teacher, who have delegated power to admit pupils to the Nursery on behalf of the Governing Body.

On application parents will be furnished with the necessary information and school prospectus.

Parents will be notified as soon as possible if their application is successful and home visits are then made by the Head teacher and Nursery Manager. Formal acceptance of a place at St. Andrew's Nursery Department is then made by the parent after reading the Home-School Agreement.

Parents will be reminded that admission to the Nursery does not guarantee a school place. A separate application must be made for a place in Reception.

St Andrew's is an inclusive school and as such this policy should be read in conjunction with the school's Every Child Matters Policy Statement

***St Andrew's Church of England Aided Primary School Governing Body,***

This policy will be reviewed in December.