



St Andrew's CE Primary School

Addendum to Marking Policy during COVID

- Teachers to avoid taking books home to mark.
- Hands to be washed/sanitised before and after touching books.
- Teacher to mark books with the children as much as possible to minimise workload.
- Children marking work should be encouraged to use neat ticks.
- Self-assessment checklists to be used by children where possible and to be age-appropriate.
- When children's books are marked by a teacher, children to leave their books open on their desk to make the process easier.
- At the end of a piece of work, children to be given a smiley/straight/sad face by the teacher. No written comment is necessary.
- WILFs/reading criteria to be highlighted by the teacher with either a red/orange/green pen.
- Targets are not essential but if a teacher wishes to give one use .
- In Maths, the target can be placed beside an incorrect sum for the child to correct. No written or extra comment/sum is necessary.
- If a spelling is to be corrected, use the symbol  and write the correct spelling beside it. The child can then copy the spelling three times.
- A minimum of two pieces of work to be completed in Maths, Reading and Writing books.

School Lockdown

Children In School

- No books to be used by any children who may be in school.
- Children to work on paper/use worksheets.
- Work completed by the children to be collected in a folder for each child.
- As far as possible, mark the work with the children.
- Any work to be marked must be quarantined before it is marked.
- Hands to be washed/sanitised before and after touching the work.
- Work can be marked with a smiley/straight/sad face. No written comments are required-provide oral feedback to children.
- Highlighting is not necessary as WILFs will not be needed-share expectations with the children and assess together whether objectives have been met and what the next steps for learning are.

Remote Learners

- Work completed at home will be submitted via Google Classroom.
- Where pupils are working remotely, classroom teachers will consider setting online quizzes to help pupils gain feedback on their work.
- Any other work submitted by pupils should be given a positive comment by the teacher.
- A way forward can be given if the teacher decides it is necessary.